Google Account Setup Guide

This guide will help you set up a Google account through a computer, tablet, or phone.

<u>Setting up Google account</u>

Step 1: Open web browser
Step 2: Navigate to www.google.com
Step 3: Click “Sign in” at the top right
Step 4: Scroll down to “Create Account” and select “for myself”
Step 5: Enter first name, last name, desired email/Google account, create a password *(8 or more characters with a mix of letters, numbers, and symbols)*
Step 6: Click “Next”
Step 7: If desired, enter a phone number and a backup email address for account recovery purposes. Enter date of birth and gender
Step 8: Click “Next”
Step 9: Press the blue down arrow on “Privacy & Terms” and the blue “I agree” box appears
Step 10: Click “I agree”
Step 11: Write down email and password and keep in safe place for future reference

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